

BOARD OF TRUSTEES  
CASTLEFORD SCHOOL DISTRICT NO. 417  
January 17, 2024  
REGULAR MEETING

Chairman Rae Ann Bower called the meeting to order at 7:06 p.m. Trustees present were:

Rae Ann Bower

Brian Darrow

Charlene Davis

Todd Wells

Superintendent Dena Allred and Principal Chuck Day were also present.

SUCCESS STORIES- We made it here in all the snow. Michael made it all the way from Boise. Chuck Steele is donating concrete barriers for the new parking lot. NHS members are now doing the crosswalk for their community service hours. Jenifer Hopkins has been such a great addition to the school. She is creating kindness week with Geianne for the week of February 9<sup>th</sup>. Geianne was nominated for an award by Dena.

OATH OF OFFICE – Rae Ann Bower, Will Jaynes, and Brian Darrow took the oath of office and agreed to the code of ethics.

CONSENT AGENDA – Brian Darrow motions to approve the consent agenda. Charlene Davis seconded. Motion carried.

CORRESPONDENCE – None.

DESIGNATIONS – Will Jaynes nominates Rae Ann Bower for Chair, Brian Darrow seconded. Brian Darrow nominates Charlene Davis for Vice Chair, Will Jaynes seconded. Charlene Davis nominated Tanya Lanham for Clerk, Rae Ann Bower seconded. Charlene Davis moved to approve all nominations by unanimous consent. Will Jaynes seconded. Motion carried. Posting places will be: Front door of school, Post Office, Pettit's Market, and Corner Merc. Times news will be the advertiser. Time and dates for meetings will be the 3<sup>rd</sup> Wednesday of each month at 7:00pm in the library.

PUBLIC COMMENT – None.

OLD BUSINESS

MAINTENANCE- They are busy taking care of all the snow. Bryan and Donald are taking shifts to check the drain system and make sure it doesn't need to be pumped. Other than that, everything else is going great.

TRANSPORTATION- Buses are good. The new trip bus will be ordered. We will discuss the loan when it gets closer to time to pay for the bus. The new bus will have auto chains.

POLICY 3460 – Brian Darrow moves to approve with removal of the last sentence on the second page. Seconded by Charlene Davis. Motion carried.

NEW BUSINESS

WELCOMING OF WILL JAYNES – Board Chair Rae Ann Bower welcomed Will Jaynes to the board.

DRAINAGE/BOND – The board will move forward with a May 21<sup>st</sup> bond date. We will have a community meeting on February 29<sup>th</sup> at 6:00 pm at the Community Center to answer any questions. Michael will come to the next board meeting.

SCIENCE ROOM BIDS – Brian Darrow moved to hire PBC, Inc. to repair the science room. Will Jaynes Seconded. Motion carried.

DAY ON THE HILL – Charlene Davis motioned to move the board meeting to February 22<sup>nd</sup> so board members can attend Day on the Hill event in Boise. Brian Darrow seconded. Motion carried.

SCHOOL CLOSURE- Charlene Davis motions to approve the school closures on January 12<sup>th</sup> and 17<sup>th</sup>. Will Jaynes seconded. Motion carried.

POLICY – Rae Ann Bower motioned to table policy until the next meeting. Charlene Davis seconded. Motion carried

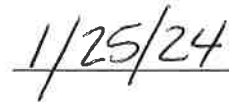
PRINCIPAL REPORT- Charles Day discussed enrollment numbers. There are eight new students, only one speaks English. We may need to think about getting another English Learning teacher. Secure our Future Grant will be put in the next board meeting. We will be doing attendance awards this week for those students who have good attendance. We will be attending three career fairs.

SUPERINTENDENT REPORT-Dena went over lighting estimates for gym. She also brought up raising our insurance rates to a higher per square footage rate. Our insurance will not cover a new building at the rates they are set at right now.

There being no further business, Charlene Davis motioned to adjourn the meeting at 10:27 p.m. Will Jaynes seconded. Motion carried.



Clerk of the Board



Date

VENDOR	CHECK DATE	CHECK INVOICE NUMBER	CHECK DESCRIPTION	AMOUNT	ACCOUNT NUMBER
AGUIRRE, KIM	01/18/2024	27305	Paper	39.81	290 E 710000 400 000 000
	02/08/2024	27362	Kindness Shirts and Stickers	211.25	290 E 710000 400 000 000
			\$156.25 FFV January		\$55.00
AMERICAN FIDELITY 403	01/31/2024	27342	Payroll accrual	1,256.93	100 L 213000 000 000 000
	01/31/2024	27342	Payroll accrual	844.38	100 L 213000 000 000 000
	01/31/2024	27343	Payroll accrual	936.40	100 L 213000 000 000 000
	01/31/2024	27343	Payroll accrual	114.90	100 L 213000 000 000 000
	01/31/2024	27343	Payroll accrual	3,617.58	100 L 213000 000 000 000
ANDERSON INC.	01/11/2024	27279	pleated Filters	1,187.64	250 E 515000 400 000 000
ANDERSON, JULIAN AND HULL, LLC	01/11/2024	27280	Law Seminar - Dena, Chuck	550.00	100 E 632000 300 000 000
	01/11/2024	27280	Law Seminar - Jacob Ballard	275.00	100 E 632000 300 000 000
ASSETWORKS RISK MANAGEMENT	02/02/2024	27346	Medicaid Administrative Fee	17.16	100 E 651000 300 000 000
BILL'S FENCING	01/11/2024	27281	Replace Photo Eye on Exit Gate	385.00	250 E 515000 300 000 000
	01/11/2024	27281	Replace Self Closer on Walk Gate	525.00	250 E 515000 300 000 000
BILLINGTON, DANIEL	01/11/2024	27282	Travel Reimbursement - CTE Training	338.67	243 E 515000 420 000 000
	01/11/2024	27282	Travel Reimbursement - SMVD Jan Meeting	61.68	243 E 515000 420 000 000
	02/02/2024	27347	SMVD Monthly Meeting	61.68	243 E 515000 420 000 000
BLUE CROSS OF IDAHO	01/31/2024	27344	Payroll accrual	17,000.40	100 L 213000 000 000 000
	01/31/2024	27344	Payroll accrual	9,170.38	100 L 213000 000 000 000
	01/31/2024	27344	Payroll accrual	1,366.85	100 L 213000 000 000 000
BOISE STATE UNIVERSITY	02/02/2024	27348	Career Fair booth - Career Services	235.00	100 E 651000 300 000 000
CENTURYLINK	01/11/2024	27283	Monthly Phone Bill	550.27	245 E 515000 400 000 000
CHARLIE'S PRODUCE	01/18/2024	27306	Produce	786.26	290 E 710000 400 000 000
	01/26/2024	27326	Produce	977.06	290 E 710000 400 000 000
	02/02/2024	27349	Produce	685.97	290 E 710000 400 000 000
	02/08/2024	27363	Produce	928.28	290 E 710000 400 000 000
CITY OF CASTLEFORD	01/11/2024	27284	Monthly Water and Sewer	1,042.99	100 E 661000 334 000 000
	02/02/2024	27350	Monthly Water and Sewer	1,042.99	100 E 661000 334 000 000
COOK PEST CONTROL INC.	01/24/2024	27315	Monthly Pest Control Services	107.00	100 E 665000 300 000 000
	02/13/2024	27379	Monthly Pest Control Services	107.00	100 E 665000 300 000 000
CORNER MERC	01/26/2024	27327	Buns	121.56	290 E 710000 400 000 000
CUEVAS, ANA	02/08/2024	27364	FFV January	55.00	290 E 710000 400 000 000
DATATEL	02/02/2024	27351	Monthly Phone Bill	376.01	245 E 515000 400 000 000
DAY, CHARLES	02/13/2024	27380	Reimbursement - Career Fair	456.62	100 E 651000 300 000 000

VENDOR	CHECK DATE	CHECK NUMBER	CHECK INVOICE DESCRIPTION	AMOUNT	ACCOUNT NUMBER
DAYTON, TAYLOR	02/08/2024	27365	Reimbursement - Science Travel	14.39	100 E 515000 400 000 000
DEPARTMENT OF HEALTH AND WELFARE	01/11/2024	27285	December Match Payment Supplies	5,538.20	260 E 521000 300 000 000
DIAMOND LAUNDRY, INC.	02/13/2024	27381	Medicaid Match Payment	1,799.10	260 E 521000 300 000 000
	01/11/2024	27286	Coverall Laundering Service	57.00	100 E 681000 300 000 000
EMS LINQ INC.	02/08/2024	27366	Monthly Coverall Laundering	57.00	100 E 681000 300 000 000
FISHER'S TECHNOLOGY	01/11/2024	27287	Titan Software	2,148.84	290 E 710000 400 000 000
GEM STATE PAPER & SUPPLY	01/26/2024	27328	Monthly Printer lease	1,406.95	100 E 632000 308 000 000
GONZALEZ, MARIA	01/26/2024	27329	Non Food	313.47	290 E 710000 400 000 000
	01/18/2024	27307	FFV Aug & Sept	105.00	290 E 710000 400 000 000
	02/08/2024	27367	FFV January	55.00	290 E 710000 400 000 000
	01/18/2024	27019	FFV Aug & Sept	-105.00	290 E 710000 400 000 000
GUNNARSON, TONI	01/18/2024	27308	Maintenance Hours 2/2/24-2/4/24	246.00	100 E 664000 300 000 000
	02/02/2024	27352	Maintenance hours 1/23, 1/25, 1/26, 1/30	81.00	100 E 664000 300 000 000
HAPE, ELAINE	01/18/2024	27309	Food \$32.00 Non Food \$22.61	87.36	290 E 710000 400 000 000
	01/26/2024	27330	Buns, Battery, Ibu \$85.84 Travel Twin 1-23, 1-25	151.34	290 E 710000 400 000 000
	02/02/2024	27353	Non Food \$44.73 Food \$161.62 Travel \$32.75	239.10	290 E 710000 400 000 000
	02/08/2024	27368	Supplies \$156.82 FFV January \$120.00	276.82	290 E 710000 400 000 000
HARVEY'S OFFICE PLUS	02/13/2024	27382	Tape Dispensers, Sticky notes, and receipt paper	62.74	100 E 651000 300 000 000
IBCS, LLC	01/24/2024	27316	December 2023	6,909.75	260 E 521000 300 000 000
IDAHO CENTRAL CREDIT UNION	01/26/2024	27336	Payroll accrual	30.00	100 L 213000 000 000 000
IDAHO DIGITAL LEARNING ACADEMY	01/26/2024	27331	IDLA Fees	225.00	100 E 632000 306 000 000
IDAHO EDUCATION ASSOCIATION	01/26/2024	27337	Payroll accrual	142.90	100 L 213000 000 000 000
IDAHO SCHOOL BOARDS ASSOC	01/11/2024	27288	Policy Update Services and Policy Plus	1,000.00	100 E 632000 400 000 000
IDAHO SCHOOL DISTRICT COUNCIL	01/24/2024	27317	Unemployment monitoring Fees Q1 2024	16.25	100 E 651000 300 000 000
ISU CAREER CENTER	02/02/2024	27354	Career Fair Booth	225.00	100 E 651000 300 000 000
JAE FOUNDATION	01/11/2024	27289	Professional Development - Jae's Place	4,805.27	100 E 632000 313 000 000
KELLY OIL	01/11/2024	27290	Yellow Bus Fuel	1,879.71	100 E 681000 300 000 000
	02/08/2024	27369	Yellow bus Fuel	770.96	100 E 681000 300 000 000

VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT	ACCOUNT NUMBER
KENDALL HUNT PUBLISHING	01/26/2024	27332	Algebra I Spanish Student Edition	100 E 624000	500 000 000	121.80
KINETICO OF MV-VACS LANHAM, TANYA	02/08/2024	27370	Service Plan	290 E 710000	400 000 000	295.00
	01/11/2024	27291	Monthly Business Manager Meeting	100 E 632000	300 000 000	49.75
	01/11/2024	27291	Reimbursement - Batteries and Advil for office	100 E 632000	400 000 000	38.67
	01/11/2024	27291	Bank Runs - December	100 E 632000	300 000 000	14.41
	02/13/2024	27383	Monthly Business Manager Meeting	100 E 632000	300 000 000	49.75
MARCH, CARRIE	02/13/2024	27383	Bank Runs - January	100 E 632000	300 000 000	28.82
	01/11/2024	27292	Reimbursement - Classroom Supplies	100 E 512000	400 000 000	126.92
MEADOW GOLD DAIRIES, INC.	01/18/2024	27310	Milk	290 E 710000	400 000 000	757.82
	01/26/2024	27333	Milk	290 E 710000	400 000 000	497.17
	02/02/2024	27355	Milk	290 E 710000	400 000 000	353.87
	02/08/2024	27371	Milk	290 E 710000	400 000 000	354.09
NAPA AUTO PARTS	01/11/2024	27293	Rain X for outside gate sensors	100 E 664000	400 000 000	11.98
NCPERS GROUP LIFE INS	01/26/2024	27338	Payroll accrual	100 L 213000	000 000 000	16.00
NORCO	01/26/2024	27334	Supplies for Dan paid with CTE Funds	243 E 515000	520 000 000	1,751.38
	02/13/2024	27384	Safety Glasses and Earplugs paid with grant funds	243 E 515000	420 000 000	691.00
NORTHWEST DISTRIBUTION SERVICE	01/18/2024	27311	Food	290 E 710000	400 000 000	3,995.91
OVERHEAD DOOR	01/11/2024	27294	Repair on bus barn middle door	250 E 515000	300 000 000	135.00
PACIFIC STEEL	01/24/2024	27318	Dan - CTE Fund Supplies	243 E 515000	520 000 000	3,698.68
PEAK ADMINISTRATION	01/26/2024	27339	Payroll accrual	100 L 213000	000 000 000	225.53
	01/31/2024	27345	Payroll accrual	100 L 213000	000 000 000	324.86
PERSI	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	0.00
	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	10,058.72
	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	3,325.00
	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	1,991.08
	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	17,609.68
	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	3,493.96
	01/26/2024	27340	Payroll accrual	100 L 213000	000 000 000	0.00
PINNACLE TECHNOLOGIES	01/24/2024	27319	Monitoring Charge and service call	100 E 661000	410 000 000	624.40

VENDOR	CHECK		INVOICE		ACCOUNT	
	DATE	NUMBER	DESCRIPTION	AMOUNT	NUMBER	NUMBER
PINNACLE TECHNOLOGIES POWER DISTRIBUTORS LLC	02/13/2024	27385	Battery replacement in panel	206.80	100 E 661000	410 000 000
	02/08/2024	27372	Dan CTE Supplies	2,653.87	243 E 515000	520 000 000
	02/13/2024	27386	Engine Manual - Paid with CTE Funds	141.25	243 E 515000	420 000 000
PRESENCE LEARNING, INC.	01/11/2024	27295	December 2023	118.94	257 E 521000	300 000 000
	01/11/2024	27295	December 2023	447.00	260 E 521000	300 000 000
RIDLEY'S FOOD AND DRUG	01/24/2024	27320	Maintenance Supplies	124.20	100 E 661000	410 000 000
	01/24/2024	27320	Maintenance Supplies	67.99	100 E 665000	400 000 000
ROCKY MOUNTAIN FLOORING	01/24/2024	27321	Carpet in Gym Foyer and in Front of Lockerooms	4,775.60	100 E 661000	500 000 000
ROHR, TIMOTHY	01/11/2024	27296	Travel Reimbursement - CFI	284.82	100 E 521000	300 000 000
	01/24/2024	27322	Professional Development Training - Boise	500.00	100 E 632000	313 000 000
	01/24/2024	27322	Professional Development Training	500.00	100 E 632000	313 000 000
SCHLAGER ZIMMERMAN ARCHITECTS, LLC	02/02/2024	27356	Pre-Bond Planning	2,558.80	100 E 651000	300 000 000
SEIBOLD SPEECH THERAPY, LLC	01/24/2024	27323	December 2023	1,554.00	257 E 521000	300 000 000
	01/24/2024	27323	December 2023	680.00	260 E 521000	300 000 000
	02/13/2024	27387	January 2024	1,702.75	257 E 521000	300 000 000
	02/13/2024	27387	January 2024	680.00	260 E 521000	300 000 000
SHAMROCK FOODS	01/18/2024	27312	Non Food \$185.46 Food \$2282.44	2,467.90	290 E 710000	400 000 000
	01/26/2024	27335	Food \$3248.52 Non Food \$181.96	3,430.48	290 E 710000	400 000 000
	02/08/2024	27373	Non Food \$36.54 Food \$2800.47	2,837.01	290 E 710000	400 000 000
SMOTHERS, SONIA	01/11/2024	27297	Travel Reimbursement - Migrant Miles - FAFSA Night	20.96	253 E 512000	380 000 000
	02/02/2024	27357	2024 National Migrant Education Conference	1,175.00	253 E 512000	380 000 000
	02/02/2024	27357	Reimbursement - January Mileage	72.05	253 E 512000	380 000 000
STOTZ EQUIPMENT	01/11/2024	27298	Mower blades, Filter, oil	250.45	100 E 665000	400 000 000
SYSCO FOOD SERVICE	02/02/2024	27358	Food	702.51	290 E 710000	400 000 000
TATONKA HEATING AND COOLING LLC	01/11/2024	27299	Boiler service, new heater in teacher's lounge, transformer and labor in main office	740.00	250 E 515000	300 000 000
	02/08/2024	27374	Repairs to heaters in hallway and kindergarten classroom	420.00	250 E 515000	300 000 000
TRUELEAP TECHNOLOGIES	01/24/2024	27324	Bus Barn Internet	15.98	100 E 661000	310 000 000

VENDOR	CHECK INVOICE		ACCOUNT	
	CHECK DATE	NUMBER DESCRIPTION	AMOUNT	NUMBER
TRULEAP TECHNOLOGIES	02/02/2024	27359 Monthly Internet Bill	4,602.28	245 E 515000 400 000 000
U OF I CAREER SERVICES	02/02/2024	27360 Career Fair Booth	180.00	100 E 651000 300 000 000
US BANK EQUIPMENT FINANCE	01/11/2024	27300 Printer Lease	1,616.73	100 E 632000 308 000 000
	02/08/2024	27375 Printer/Copier Monthly Lease	1,593.21	100 E 632000 308 000 000
VALLEY COOP	01/11/2024	27301 Propane and Maint Supply	5,067.14	100 E 664000 300 000 000
	01/11/2024	27301 Propane and Maint Supply	132.13	100 E 665000 300 000 000
	02/08/2024	27376 Propane	6,937.20	100 E 664000 300 000 000
VERIZON WIRELESS	01/11/2024	27302 Verizon Monthly Bill	155.84	245 E 515000 400 000 000
	01/11/2024	27302 Verizon Monthly Bill	100.00	253 E 512000 300 000 000
	02/08/2024	27377 Monthly cell phone bill	155.87	245 E 515000 400 000 000
	02/08/2024	27377 Monthly cell phone bill	100.00	253 E 512000 300 000 000
WASHINGTON NATIONAL INS CO.	01/26/2024	27341 Payroll accrual	488.00	100 I 213000 000 000 000
WAXIE SANITARY SUPPLY	01/24/2024	27325 Trash bags, Power Cleaner	226.86	100 E 664000 300 000 000
	01/24/2024	27325 Maintenance Supplies	344.12	100 E 664000 300 000 000
	01/24/2024	27325 Gloves and spray cleaner	177.03	100 E 664000 400 000 000
WESTERN WASTE SERVICES	01/11/2024	27303 Front Load Service	438.34	100 E 661000 333 000 000
	02/02/2024	27361 Front Load Service	438.34	100 E 661000 333 000 000
WHITE CLOUD COMMUNICATIONS	01/11/2024	27304 Yellow Bus Radios	135.00	100 E 681000 400 000 000
	02/08/2024	27378 Yellow Bus Radios	135.00	100 E 681000 400 000 000

Totals for checks 176,264.57

VENDOR	CHECK DATE	CHECK NUMBER	CHECK INVOICE DESCRIPTION	AMOUNT	ACCOUNT NUMBER
BSN SPORTS	01/24/2024	7805	BSN Sports	1,452.52	710 L 515000 400 100 000
	02/02/2024	7813	Track Spikes	43.52	710 L 515000 400 100 000
	02/02/2024	7813	Volleyball Jersey	56.34	710 L 515000 400 100 000
CABRITO, MARIILIA	02/07/2024	7817	Sadies Dance Supplies	85.18	710 L 515000 400 127 000
CHOATE, GERIANNE	01/26/2024	7808	Kindness Committee Lunch	100.00	710 L 515000 400 127 000
COUNTRY FLOWERS	01/26/2024	7809	GBB Senior Night Flowers	44.52	710 L 515000 400 100 000
	02/09/2024	7820	Flowers for Senior Night	113.42	710 L 515000 400 100 000
	02/09/2024	7820	Counselor Appreciation Week	100.00	710 L 515000 400 120 000
DAY, CHARLES	01/24/2024	7806	Reimbursement - Attendance Incentives	53.51	710 L 515000 400 127 000
GOPHER	02/09/2024	7821	Basketballs for 5-6 grade club basketball	470.01	710 L 512000 400 313 000
IDAHO HIGH SCHOOL ACTIVITIES ASSOCIATION	01/24/2024	7807	IHSAA Activity Card	35.00	710 L 515000 400 100 000
KEETCH, CACHE	01/30/2024	7811	JH Bball Ref 1/30/24	80.00	710 L 515000 400 100 000
LOWRY, BRIAN	02/02/2024	7814	Junior High VB Supplies	57.75	710 L 515000 400 207 000
	02/02/2024	7814	Reimbursement - Concessions	578.17	710 L 515000 400 119 000
	02/02/2024	7814	Reimbursement - Concessions	46.06	710 L 515000 400 119 000
	02/07/2024	7818	Reimbursement - Concessions	193.27	710 L 515000 400 119 000
MACK, COLLIE	01/30/2024	7812	JH Bball Ref 1/30/24	100.00	710 L 515000 400 100 000
MUD CREEK CREATIONS	02/07/2024	7819	Basketball towels	102.00	710 L 515000 400 107 000
	02/07/2024	7819	Cheer Camp Shirts	504.00	710 L 515000 400 201 000
NORCO	02/02/2024	7815	\$100 Norco Tank Rental	100.00	710 L 515000 400 125 000
	02/13/2024	7822	\$48.60 Norco Welding Supplies	48.60	710 L 515000 400 125 000
PEARSON, SUSAN	01/26/2024	7810	Portable Potties for Homecoming Dance	100.00	710 L 515000 400 127 000
RAMIREZ, FATIMA	02/13/2024	7823	Refund for Cheer Camp	30.00	710 L 515000 400 201 000
ROCK CREEK CELEBRATION CENTER	02/13/2024	7824	Prom Deposit	300.00	710 L 515000 400 214 000
SKATELAND	02/02/2024	7816	Honor Day - High School	258.50	710 L 515000 400 127 000
Totals for checks				5,042.37	