

BOARD OF TRUSTEES
CASTLEFORD SCHOOL DISTRICT NO. 417
December 20, 2023
REGULAR MEETING

Chairman Rae Ann Bower called the meeting to order at 7:00 p.m. Trustees present were:

Rae Ann Bower

Brian Darrow

Kim Taylor

Todd Wells

Charlene Davis

Superintendent Dena Allred and Principal Chuck Day were also present.

SUCCESS STORIES- Winter Wishes had over 300 gifts. There were almost enough gifts for each student to get two. The middle school enjoyed being included this year. Our school did better than most on the ASVAB. We conducted a hall check with a drug dog. There was nothing found. Chuck and Dena conducted the Bipolar express for the staff members. The ISBA School board convention went well.

CONSENT AGENDA – Kim Taylor motions to approve the consent agenda. Todd Wells seconded. Motion carried.

CORRESPONDENCE – None.

PUBLIC COMMENT – None.

OLD BUSINESS

MAINTENANCE- Construction company came out and dug the test holes. It went well. The holes are now filled back in. The girls locker room has some leaks that will be fixed. The sensors on the parking lot gate have been acting up. We are replacing one sensor to see if that will help the issue. Signs have been put up by the maintenance shop for no parking. Hoping this will help with the doors being blocked during games. The weight room is finished except for paint, which will be done during the Christmas break. The carpet in the gym has been replaced and looks great.

TRANSPORTATION – Busses are in great shape. We are spreading out annual inspections every few months instead of all at the same time per recommendation of the state transportation.

NEW BUSINESS

BOOSTER CLUB – The booster club will be including all sports. They will be using the school booster club account with the possibility of switching to a 501C in the future.

WORK RELEASE – Kim Taylor motions to approve the work release for Cache Keetch, Katie Brackett, and Katelyn Kinyon. Vice Chair Charlene Davis seconded. Motion carried.

GYM UPGRADES- Jakob Bokma has proposed to change the gym light fixtures to LED lighting. He will pay for the fixtures if the school will pay for the install. It is approximately twenty lights and add four more lights into the corners for better visibility. Idaho Power does offer incentives to help offset the cost. Kari Derrick wants to paint the wood behind the bleachers and get rid of old signs. This may be a good senior project for a future senior. She would also like to get new flag holders.

BUS BIDS – Todd Wells motioned to approve the purchase of the Rush Trucking (International) Class C bus for \$144,645. Kim Taylor seconds. Motion carried.

SCIENCE ROOM BIDS – Tabled until next meeting to wait for all the bids to come in.

POLICY-Kim Taylor motions to adopt Policy 1110, 1260, 1315, 2335, 3520, and 5280, adopt 3523 using our current verbiage, 4330 with the superintendents discretion, and table 3460 for next months meeting. Seconded by Brian Darrow. Motion carried.

PRINCIPAL REPORT- IStation Math is down. Someone from BSU is including Caree Thomas in on a new math program to see if that will help. Phase 2 of Securing our Future grant is open. We are going to try and use it to get a new fence around the back of the school. We will start promoting attendance with fun prizes and activities.

SUPERINTENDENT REPORT-We need to move forward with the bond. We cannot find land anywhere else, so we will have to use what we have. The music program is tomorrow at 2:45 pm. Open enrollment may come back up for discussion next year.

There being no further business, Todd wells motioned to adjourn the meeting at 10:13 p.m. Charlene Davis seconded. Motion carried.


Clerk of the Board
Date

VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	ACCOUNT AMOUNT NUMBER
AGUIRRE, KIM	12/14/2023	27232	Nov FFV \$65.00 Dec FFV \$65.00	130.00 290 E 710000 400 000 000
ALLRED, DENA	12/14/2023	27233	SRO Grant Management	1,200.00 100 E 632400 000 000 000
	12/27/2023	27268	ISBA Convention	193.99 100 E 632000 302 000 000
AMERICAN FIDELITY 403	12/27/2023	27265	Payroll accrual	1,256.93 100 L 213000 000 000 000
	12/27/2023	27265	Payroll accrual	809.78 100 L 213000 000 000 000
	12/27/2023	27266	Payroll accrual	1,263.90 100 L 213000 000 000 000
AMERITAS LIFE INSURANCE CORP.	12/27/2023	27266	Payroll accrual	936.40 100 L 213000 000 000 000
	12/27/2023	27266	Payroll accrual	114.90 100 L 213000 000 000 000
ANDERSON INC.	01/11/2024	27279	Pleated Filters	1,187.64 250 E 515000 400 000 000
ANDERSON, JULIAN AND HULL, LLC	01/11/2024	27280	Law Seminar - Dena, Chuck	550.00 100 E 632000 300 000 000
	01/11/2024	27280	Law Seminar - Jacob Ballard	275.00 100 E 632000 300 000 000
B S & R EQUIPMENT	12/27/2023	27269	Non Food	129.91 290 E 710000 400 000 000
BILL'S FENCING	01/11/2024	27281	Replace Photo Eye on Exit Gate	385.00 250 E 515000 300 000 000
	01/11/2024	27281	Replace Self Closer on Walk Gate	525.00 250 E 515000 300 000 000
BILLINGTON, DANIEL	01/11/2024	27282	Travel Reimbursement - CTE Training	338.67 243 E 515000 420 000 000
	01/11/2024	27282	Travel Reimbursement - SUSD Jan Meeting	61.68 243 E 515000 420 000 000
BLUE CROSS OF IDAHO	12/26/2023	27257	Payroll accrual	0.00 100 L 213000 000 000 000
	12/26/2023	27257	Payroll accrual	1,571.60 100 L 213000 000 000 000
	12/20/2023	27257	Payroll accrual	17,850.42 100 L 213000 000 000 000
	12/20/2023	27257	Payroll accrual	12,235.51 100 L 213000 000 000 000
CARASOFT	12/14/2023	27234	EdFolio License	1,261.26 100 E 632000 300 000 000
CENTURYLINK	12/14/2023	27235	Monthly Phone Bill	518.91 245 E 515000 400 000 000
	01/11/2024	27283	Monthly Phone Bill	550.27 245 E 515000 400 000 000
CHARLIE'S PRODUCE	12/27/2023	27270	Produce	1,004.02 290 E 710000 400 000 000
CHOATE, GERIANNE	12/27/2023	27271	Pizza for Parent FAESA Night	149.19 247 E 515000 300 000 000
CITY OF CASTLEFORD	01/11/2024	27284	Monthly Water and Sewer	1,042.99 100 E 661000 334 000 000
COOK PEST CONTROL INC.	12/14/2023	27236	Monthly Pest Control	105.00 100 E 665000 300 000 000
CUEVAS, ANA	12/14/2023	27237	Nov FFV \$70.00 Dec FFV \$65.00	135.00 290 E 710000 400 000 000
DAVID ROLAND	12/14/2023	27238	Repairs on HVAC System in Ag Building	280.00 250 E 515000 300 000 000
DEPARTMENT OF HEALTH AND WELFARE	12/14/2023	27239	Medicaid Match Funds November 2023	82.31 260 E 521000 300 000 000
	01/11/2024	27285	December Match Payment	5,538.20 260 E 521000 300 000 000

VENDOR	CHECK	INVOICE	ACCOUNT
DATE	NUMBER	DESCRIPTION	AMOUNT NUMBER
A+ DISTRIBUTORS	01/10/2024	7798 Soda for Concessions	1,740.00 710 L 515000 400 119 000
BSN SPORTS	01/10/2024	7799 Mouthguards and basketball jerseys	208.53 710 L 515000 400 100 000
CANYON FLORAL	12/20/2023	7794 \$325.75 canyon floral flowers for floral design	325.75 710 L 515000 400 126 000
CANYON RIDGE HIGH SCHOOL	01/10/2024	7800 4th District Association Dues - Atbn Ted Reynolds	10.00 710 L 515000 400 100 000
CORNER MERC	12/15/2023	7793 Gift cards for Winter Wishes	150.00 710 L 515000 400 144 000
HOWARD, MARCI	01/10/2024	7801 5-6 Refs	525.00 710 L 512000 400 313 000
KEETCH, KIRSTIN	12/20/2023	7795 Reimbursement - Candy Grams	288.85 710 L 515000 400 213 000
KINYON, KATELYN	12/15/2023	7789 Winter Wishes Gifts	79.00 710 L 515000 400 144 000
LOWRY, BRIAN	12/20/2023	7796 Winter Wishes Gifts	13.19 710 L 515000 400 144 000
	12/15/2023	7790 Reimbursement - Concessions	177.94 710 L 515000 400 119 000
	01/10/2024	7802 Reimbursement - Concessions	669.38 710 L 515000 400 119 000
MUD CREEK CREATIONS	01/10/2024	7803 5-6 Basketball Shirts	288.00 710 L 512000 400 313 000
	01/10/2024	7803 Boys Basketball Shirts	638.00 710 L 515000 400 106 000
PEAKI ADMINISTRATION	12/27/2023	7797 Sylvia Eye Insurance	15.92 710 L 515000 400 120 000
REYNOLDS, MADISON	12/15/2023	7791 Winter Wishes Gifts	291.64 710 L 515000 400 144 000
RICHARDSON, DANIELLE	12/15/2023	7792 Winter Wishes Supplies	7.95 710 L 515000 400 144 000
SEVERE, MATT	01/10/2024	7804 JH BBB Warm up Shirts	510.00 710 L 515000 400 206 000

Totals for checks

5,939.15

VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT	ACCOUNT NUMBER
DIAMOND LAUNDRY, INC.	01/11/2024	27286	Coverall Laundering Service	57.00	100 E 681000 300 000 000
EMS LIHQ INC.	01/11/2024	27287	Titan Software	2,148.84	290 E 710000 400 000 000
FISHER'S TECHNOLOGY	12/27/2023	27272	Monthly Printer/Copier Lease	727.45	100 E 632000 308 000 000
GEM STATE PAPER & SUPPLY	12/14/2023	27240	Non food	700.71	290 E 710000 400 000 000
GONZALEZ, MARIA	12/14/2023	27241	Nov FFV \$70.00 Dec FFV \$40.00	110.00	290 E 710000 400 000 000
HAPE, ELAINE	12/14/2023	27242	Supplies \$98.03 Nov FFV \$120.00 Dec FFV \$97.50	315.53	290 E 710000 400 000 000
IBCS, LLC	12/14/2023	27243	November 2023	8,422.75	260 E 521000 300 000 000
IDAHO CENTRAL CREDIT UNION	12/20/2023	27258	Payroll accrual	30.00	100 L 213000 000 000 000
IDAHO EDUCATION ASSOCIATION	12/20/2023	27259	Payroll accrual	142.90	100 L 213000 000 000 000
IDAHO SCHOOL BOARDS ASSOC	01/11/2024	27288	Policy Update Services and Policy Plus	1,000.00	100 E 632000 400 000 000
JAE FOUNDATION	12/14/2023	27244	Boot Check	2,000.00	247 E 515000 300 000 000
KELLY OIL	01/11/2024	27289	Professional Development - Jae's Place	4,805.27	100 E 632000 313 000 000
KINETICO OF MV-VACS	01/11/2024	27290	Yellow Bus Fuel	1,879.71	100 E 681000 300 000 000
LANHAM, TANYA	12/14/2023	27245	Salt	98.46	290 E 710000 400 000 000
	12/14/2023	27246	Business Manager Monthly Meeting	49.75	100 E 632000 300 000 000
	12/14/2023	27246	Bank Runs - November	65.50	100 E 651000 300 000 000
	01/11/2024	27291	Monthly Business Manager Meeting	49.75	100 E 632000 300 000 000
	01/11/2024	27291	Reimbursement - Batteries and Advil for office	38.67	100 E 632000 400 000 000
	01/11/2024	27291	Bank Runs - December	14.41	100 E 632000 300 000 000
LDA SECURITY	12/14/2023	27247	Bathroom locks	809.66	250 E 515000 300 000 000
MARCH, CARRIE	01/11/2024	27292	Reimbursement - Classroom Supplies	126.92	100 E 512000 400 000 000
MEADOW GOLD DAIRIES, INC.	12/14/2023	27248	Milk	375.52	290 E 710000 400 000 000
	12/27/2023	27273	Milk	98.76	290 E 710000 400 000 000
NAPA AUTO PARTS	01/11/2024	27293	Rain X for outside gate sensors	11.98	100 E 664000 400 000 000
NCPERS GROUP LIFE INS	12/20/2023	27260	Payroll accrual	16.00	100 L 213000 000 000 000
OVERHEAD DOOR	01/11/2024	27294	Repair on bus barn middle door	135.00	250 E 515000 300 000 000
PEAK1 ADMINISTRATION	12/20/2023	27261	Payroll accrual	206.27	100 L 213000 000 000 000
	12/27/2023	27267	Payroll accrual	299.88	100 L 213000 000 000 000
PERSI	12/20/2023	27262	Payroll accrual	0.00	100 L 213000 000 000 000

VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT	ACCOUNT NUMBER
PERSI	12/20/2023	27262	Payroll accrual	10,277.95	100 L 213000 000 000 000
	12/20/2023	27262	Payroll accrual	3,325.00	100 L 213000 000 000 000
	12/20/2023	27262	Payroll accrual	1,736.28	100 L 213000 000 000 000
	12/20/2023	27262	Payroll accrual	17,685.56	100 L 213000 000 000 000
	12/20/2023	27262	Payroll accrual	2,521.77	100 L 213000 000 000 000
FITNEY BOWES	12/20/2023	27262	Payroll accrual	0.00	100 L 213000 000 000 000
	12/27/2023	27274	Lease on postage machine	176.70	100 E 632000 305 000 000
PRESENCE LEARNING, INC.	12/27/2023	27274	Postage	169.00	100 E 632000 305 000 000
	12/14/2023	27249	November 2023 Services	121.92	257 E 521000 300 000 000
RIDLEY'S FOOD AND DRUG	12/14/2023	27249	November 2023 Services	596.00	260 E 521000 300 000 000
	01/11/2024	27295	December 2023	118.94	257 E 521000 300 000 000
RODDA PAINT	01/11/2024	27295	December 2023	447.00	260 E 521000 300 000 000
	12/14/2023	27250	Maintenance Supplies	269.08	100 E 661000 410 000 000
ROHR, TIMOTHY	12/27/2023	27275	Paint, Brushes, Rollers, Paint Tray	245.89	100 E 661000 410 000 000
	01/11/2024	27296	Travel Reimbursement - CPI Training - Boise	284.82	100 E 521000 300 000 000
SCHLAGER ZIMMERMAN ARCHITECTS, LLC	12/14/2023	27251	Architectural and Engineering Services	10,160.00	100 E 665000 300 000 000
	12/14/2023	27252	November 2023	1,880.75	257 E 521000 300 000 000
SEIBOLD SPEECH THERAPY, LLC	12/14/2023	27252	November 2023	1,020.00	260 E 521000 300 000 000
	12/14/2023	27253	Food	1,460.16	290 E 710000 400 000 000
SHAMROCK FOODS	12/27/2023	27276	Non Food \$128.25 Food \$756.99	885.24	290 E 710000 400 000 000
	01/11/2024	27297	Travel Reimbursement - Migrant Miles - FAFSA Night	20.96	253 E 512000 380 000 000
STOTZ EQUIPMENT	01/11/2024	27298	Mower blades, Filter, oil	250.45	100 E 665000 400 000 000
	12/27/2023	27277		625.14	290 E 710000 400 000 000
SYSCO FOOD SERVICE	01/11/2024	27299	Boiler service, new heater in teacher's lounge, transformer and labor in main office	740.00	250 E 515000 300 000 000
	12/20/2023	27263	Insurance Deduct taken out of Caree Thomas 12/25 Pay check	647.20	100 E 512000 100 000 000
THOMAS, CAREE	01/11/2024	27300	Printer Lease	1,616.73	100 E 632000 308 000 000
	01/11/2024	27301	Propane and Maint Supply	5,067.14	100 E 664000 300 000 000
US BANK EQUIPMENT FINANCE	01/11/2024	27301	Propane and Maint Supply	132.13	100 E 665000 300 000 000
	01/11/2024	27302	Verizon Monthly Bill	155.84	245 E 515000 400 000 000
VALLEY COOP	01/11/2024	27302	Verizon Monthly Bill	100.00	253 E 512000 300 000 000
	12/20/2023	27264	Payroll accrual	488.00	100 L 213000 000 000 000
WASHINGTON NATIONAL INS CO.	01/11/2024	27302	Verizon Monthly Bill	100.00	253 E 512000 300 000 000
	12/20/2023	27264	Payroll accrual	488.00	100 L 213000 000 000 000